



ANNUAL REPORT 2016

Annual Meeting Friday November 11th 2016

Sponsored by:

We wish to thank the following Business Partners who continue to support Otago Primary Principals:

- RICOH Grant Campbell
- OfficeMax Scott Robinson
- ANZ Ivan Pali
- Furnware Ezra Murray
- Heritage Steve Keagan
- Crombie Lockwood Patricia Still
- Activboard NZ Murray Thoms
- Equico Keith Maxtone
- Crest Tony Kramers
- Cyclone Carly Nesbit
- Mazda Dunedin City Ford Robin Bain
- Chem-Dry Otago Tania Renfree
- Magic Kids Club Jeremy Botting
- Workplace First Aid Training Keri McLachlan

Contents

Programme of the Day

Annual Meeting Agenda

Annual Meeting Minutes 2015

President's Report

2016 Executive Areas of Responsibility

Reports:

1. Financial Report
2. Life Education Trust
3. Ministry of Education Liaison Committee
4. NZEI Principal's Council
5. Otago Outdoor Education Trust
6. Relieving Pool
7. Resource Teachers of Literacy Liaison
8. Saturday Morning Music
9. Seminar Committee
10. School Traffic Safety Group
11. Special Education Liaison Committee
12. Strengthening Families/Otago Youth Wellness Trust
13. University of Otago College of Education External Advisory Committee

Otago Primary Principals' Association Presidents

Otago Primary Principals' Association Life Members

Business Partners



Otago Primary Principals' Association

Friday 11th November, 2016
Art Gallery

Annual Meeting & Seminar Day – 11 November 2016

- 9.45 *Coffee & Welcome*
- 10.15 *Hon Hekia Parata: "Leading Change in Interesting Times"*
- 11.15 *Prof Grant Gillett: "Reflections on an Oxford Sojourn"*
- 12.15 *Sponsors*
- 12.30 *Lunch*
- 1.30 *2015 Ricoh Prestigious Scholarship Presentation:
Brent Caldwell: "Silver Bullets, Silver Spoons and Other Assorted
Cutlery"*
- 2.00 *2016 Ricoh Prestigious Scholarship Award:*
- 2.05 *First Time Principals Presentations*
- Congratulations to.... Greg McLeod, Tim Cook, Kim Allan*
- 2.15 *Acknowledgement of Retiring Principals*
- 2.20 *OPPA Life Member Award*
- 2.30 *Annual Meeting*
- 3.00 *President's Happy Hour*



Otago Primary Principals' Association

Agenda for Annual Meeting:

Apologies

Minutes of the 2015 Annual Meeting

Business Arising

Correspondence

President's Report

Financial Report

Sub-committee Reports

Election of Treasurer & OPPA Executive members

OPPA Prestigious Study Award

General Business

**Otago Primary Principals' Association Annual General Meeting
Friday 20th November 2015
Art Gallery**

Elizabeth Cleverley welcomed everyone to the AGM and began the proceedings for the afternoon

Apologies:

Life Members Apologies: Dave McWhinnie, Brian St John

Other apologies: Richard Newton, Debbie Smith, Whetu Cormick, Tony Hunter, Jan Taylor, Ben Sincock,

It was moved that the apologies were received and accepted

Moved : Brent Caldwell Seconded: Paddy Ford Carried

Minutes of the 2014 Annual Meeting:

These minutes were moved as a true and correct record of the previous meeting

Moved by: Steve Hayward Seconded by: Chris Smith

Business Arising:

No matters arising

Correspondence:

Nil

Ricoh OPPA Prestigious Study Award:

President Elizabeth Cleverley, together with Grant Campbell presented the 2015 Ricoh Prestigious Study Award to Brent Caldwell. This was presented prior to the AGM proper

President's Report: Elizabeth Cleverley

President Elizabeth Cleverly

She then read her report and moved its adoption.

Financial Report: Hamish McDonald, presented on behalf of Debbie Smith

Hamish acknowledged the ongoing support and hard work of Sue Grave, from Fairfield School. The printed AGM booklet noted that the financial accounts were to be audited. At the date of the AGM, the Financial Report for 2014/15 have been audited.

Barry Hambleton congratulated Andy and Jenny on sponsorships and the successful support of OPPA. Paddy Ford queried regarding the honorarium and its utilisation.

Stephanie outlined her use of honorarium. There were no questions asked from the floor.

Moved: Hamish McDonald

Seconded: Paddy Ford

Carried.

Sub Committee Reports:

Reports were received from the following Sub Committees

- Financial Report 2014/2015
- Ministry of Education Property Forum Report
- Seminar Committee
- Ministry of Education Liaison Committee
- Life Education Trust
- Otago Outdoor Education Trust

General Business

- First Time principals presentations – made prior to the AGM proper
 - Richard Newton;
 - Tiahuia Kawe-Small - Te Kura Kaupapa Maori o Otepoti (possibly not attending)
 - Andy Larson;
 - Gareth Swete
 - Gary Marsh
 - Brian Filipo
 - Ann Roughan-(won't be present)
 - Ros McQuillan-Mains
 - Annette O'Mahoney, Principal St Josephs School, Balclutha
 - Vicki Johnstone, Principal Waitahuna School
- Retiring Principals Presentations
 - Murray Oats
 - Helen Blick
 - Ros McQuillan-Mains – from 2014
- Congratulations to Andy Larson
 - Andy Larson Was recently awarded the Wolf Fisher Fellowship
 - Through the Fellowships, the Trust acknowledges and encourages excellence in educational leadership and 'in-school' practice in New Zealand.
 - No applications for Fellowships are accepted. Instead, Fellowships are conferred by the Woolf Fisher trustees in accord with Sir Woolf's wishes that a "magic of surprise" always be associated with the announcement of the awards
- Congratulations to NZPF Executive Members
 - Whetu Cormack – Vice President
 - Debbie Smith
- First Meeting of the OPPA Executive
 - Thursday 18th February 2016

Sally Direen thanked the OPPA on behalf of the life members for their inclusion and making them feel so welcome.

Meeting closed at 2.46pm.

Presidents Report for AGM 2016

Hamish McDonald

It is with an element of surprise, at the speed in which this year has travelled, and I am at the point that I find myself writing and sharing with you my Presidents Report at our AGM, which signifies the end of my proud tenure as President of the Otago Primary Principals Association. One year ago, I felt my heart start to race, nerves heighten and a knot start to form in the pit of my stomach as I realised that I was, in reality, actually stepping into this role. And I must admit that I still feel these same reactions every time Robyn, our School Secretary, quietly says "it's the ODT on the phone, and they want to speak to you", and knowing that I have to really take a moment and consider my thoughts, opinions and vocalisations, trying to ensure that they are carefully considered and reflective on behalf of OPPA. I am very proud of my association with OPPA, from the day of receiving my job as Principal, to becoming a member of the OPPA Executive and now as I reflect on the privilege of having this role for 2016.

However, any role in a group such as the Otago Primary Principals Association, is a small part of the big machine that is working together to fulfil mutual goals and aims. Therefore, I would like to firstly acknowledge the efforts and work of our OPPA Executive. It is very humbling to be part of a team that genuinely strives to provide opportunities, represent our profession and hold other liaison groups accountable to the same goals that we hope to achieve, on behalf of all Otago Principals and schools. Alongside our Executive, I would like to thank both Debbie Smith and Chris McKinlay, for their ears, time, considerations and diligent work as Secretary and Treasurer for the 2016 year. During 2016 the OPPA Executive met to discuss the ever changing landscape that greets our schools and colleagues on a frequent basis. Part of this discussion involved our existing goals and how we best meet these on behalf of, for and with all Principals in the Otago region. It was determined at this meeting the goals of the OPPA Executive moving forward should be to:

- Promote professional growth of School Leaders
- Promote high standard of performance by our School Leaders in order to provide pupils with best possible education
- Keep School Leaders informed of developments in education
- Provide collegial support/guidance for School Leaders

I am looking forward to continuing to be a part of the process during the coming year, which considers and pursues ways in which we are able to continue to represent and support our colleagues in the most timely and effective way.

I have always admired and enjoyed the collegiality that is present and evident in Otago and am very aware that this is not the case in all areas. I was told as I entered my role this year that I had one task to do that "I must not fail" ... to organise the Otago gathering at the NZPF conference. It was a great opportunity to get to know each other a little better in a less formal setting and situation. I was again reminded of our shared challenges and interests and the richness of Otago Principals. We do need to take those opportunities to share conversations and be reminded that another ear and colleague to bounce ideas, worries or thoughts, are not too far away, at all.

Throughout the year, considerable planning and effort has been put into the preparation and delivery of OPPA seminars, such as today. The opportunities provided for professional growth and collegiality have been invaluable, and I would like to thank the seminar team for their untiring efforts to pull together these events. In addition to the support and work of our seminar team I would like to acknowledge the ongoing and continued support of our OPPA business partners. We truly do appreciate your contributions and support of our professional organisation.

As I move out of my current role in the OPPA Executive, I would like to reassure all our members of how well we are represented within the key educational sectors of Otago, and indeed, New Zealand. I welcome our 2017 Executive and know that they will continue to work towards the very best outcomes for our schools and Principals, across Otago. I would also like to welcome Debbie Smith as our incoming President and look forward to working with her, providing any support that I may be able to offer.

AREAS OF EXECUTIVE RESPONSIBILITY – 2016

**denotes convenor*

| | |
|--|---|
| Education Review Office Liaison | * Jan Taylor, Jennifer Horgan, Hamish McDonald, Whetu Cormick |
| Ministry of Education Liaison | * Tony Hunter, Richard Newton, Andy Larson, Jenny Clarke, Hamish McDonald, Verity Harlick, |
| Seminars | *Jenny Clarke, Richard Newton, Tony Hunter, Jan Taylor, Jennifer Horgan, Bernadette Newlands, Debbie Smith, Brent Caldwell (Publications) |
| School Contact Liaison & Association Schools List | *Sue Grave (Fairfield School) |
| Special Education Liaison | * Brent Caldwell, Tony Hunter, Debbie Smith, Vicki Nicolson, John McKenzie |
| Strengthening Families Liaison / Wellness Trust | *Jennifer Horgan, Verity Harlick, Mel Jewiss |
| Relieving Pool | Chris McKinley |
| Sponsorship | * Andy Larson, Chris McKinlay (Treasurer) |
| NZPF | *Whetu Cormick, Debbie Smith |
| OPPA Email tree | * Hamish McDonald (President) |
| Camp Trust | * Chris McKinlay, Bernadette Newland, Steve Hayward |
| Website | * Hamish McDonald, Richard Newton |
| Community Trust Liaison/ ICT | *Tony Hunter, Richard Newton, Andy Larson, Chris McKinlay, |
| Life Education Trust | *Verity Harlick, Bernadette Newlands |
| Snow Persons | *Jenny Clarke, Tony Hunter, Steve Hayward, Heidi Hayward |
| R.T of Literacy | * Bernadette Newlands, Verity Harlick |
| Saturday Morning Music | * Bernadette Newlands, Libby Cleverley |
| NZEI Principals Council | *Stephanie Madden |
| Maori Liaison | *Whetu Cormick, Brent Caldwell, Jan Taylor, Mel Jewiss |
| School Safety Traffic | *Jennifer Horgan |
| Otago Trust Training Fund | *Jenny Clarke |
| External Advisory group UOCE | * Hamish McDonald, Stephanie Madden, Verity Harlick |
| Pastoral Care – Executive Members | President – Hamish McDonald, Past President – Libby Cleverly, Jan Taylor, Brent Caldwell, Bernadette Newlands, Jenny Clarke |
| Keeping Dunedin Active | *Andy Larson |

| | |
|---|--------------------------------|
| RTL Cluster 39 Governance Group | *Tony Hunter |
| Principal Appointment | *John McKenzie |
| Health Board | *Jenny Clarke, Richard Newton, |
| Otago Primary Sports Association | *Vicki Nicolson |

2016 REPORTS:

2016 FINANCIAL REPORT

| Otago Primary Principals Association | | | | |
|--|---|-------------|-----------------|--|
| Financial Statement of Income and Expenditure | | | | |
| for the year ended 31 October 2016 | | | | |
| 2015 | Opening Balances | 2016 | | |
| 23565.85 | ANZ 00 | 14546.16 | | |
| 37009.69 | Term Deposit (ANZ01) | 38322.12 | | |
| 29616.43 | Term Deposit (ANZ02) | 30548.66 | | |
| 90191.97 | | | 83416.94 | |
| | Income | | | |
| 10221.74 | Subscriptions | 11588.91 | | |
| 5640 | Relieving Pool | 11095.22 | | |
| 200.00 | Relievers subs | 0.00 | | |
| 372.84 | Miscellaneous | 4945.21 | | |
| 37.03 | Bank interest | 36.92 | | |
| 2244.66 | Investment interest | \$1,946.93 | | |
| 13000.00 | Sponsors | 18625.00 | | |
| 12670.99 | Seminars | 13634.89 | | |
| | Accruals* | | | |
| 6201.77 | GST received | 7575.60 | | |
| 50589.03 | | | 69448.68 | |
| | Expenditure | | | |
| 9703.01 | Relieving Pool | 10065.70 | | |
| 17504.08 | Seminars | 17401.12 | | |
| 559.91 | Miscellaneous | 2092.46 | | |
| 1370.25 | Treasurer/Secretary | 1417.50 | | |
| 612.95 | Tolls/Stationery | 245.00 | | |
| 346.49 | Travel costs | 554.43 | | |
| 886.34 | Refreshments & Gifts | 1027.43 | | |
| 6000 | Conferences | 2190.45 | | |
| 2766.08 | Conference Subsidy/Moot | 11952.72 | | |
| 1139.5 | Meeting Expenses | 1879.12 | | |
| 1006.25 | Bank, Tax & Audit fees | 998.76 | | |
| 8000 | Scholarships | 8000.00 | | |
| 3761.9 | GST payable | 4767.91 | | |
| 3707.2 | GST Paid PE 31 Oct 2016 | 4603.08 | | |
| 0 | 2013 Unpresented Chq | 0 | | |
| 0.11 | Rounding adjustment | 0.03 | | |
| 57364.07 | | | 67195.71 | |
| -6775.04 | Surplus/(Deficit) for financial year | | 2252.97 | |

| Funds available are represented by the following: | | | | Interest |
|--|--|-----------------|---------------------------------|-------------------|
| 14546.16 | ANZ 00 | 14252.20 | update F52 with closing balance | |
| 38322.12 | Term Deposit (ANZ01) @2.60% M/D 9/12/16 | 39423.82 | update F53 with closing balance | \$1,101.70 |
| 30548.66 | Term Deposit (ANZ02) @3.00% M/D 16/12/16 | 31393.89 | update F54 with closing balance | \$845.23 |
| 83416.94 | | 85069.91 | | \$1,946.93 |
| | | | | |
| | | | | |
| * Accrued Income | | | | |

LIFE EDUCATION TRUST – COASTAL OTAGO

Once again the Life Education Trust of Coastal Otago has continued to deliver engaging Health Education programmes within Otago from Dunedin city all the way up the coast up to Omarama in Nth Otago. This area includes the Otago Peninsula and West Harbour schools, East Otago and North Otago. The Heartland Cluster visit the rest of Otago, including South Otago and Central Otago from Kaikorai Valley onwards. We bring the Mobile Classroom and Educator right to the school's door in most cases and the children really enjoy having Life Education in their school.

Our Trust visits 57 schools, some of them annually and some every two years. We have a goal to visit all the schools in our area and to increase the number of schools we see annually if possible. We have been working hard on our goal this year to become a high performing Trust and to see greater numbers of students each year. We have had a name change this year as we moved into a new Trust Structure. As one of the oldest Life Education Trusts in the country we, along with other well-established Trusts around the country, have had to do this to make all Trust deeds more consistent. We really appreciate the hours of work our Treasurer, Leighan Slade and Chairperson, Aileen Winmill have had to put in to accomplish this, along with all the other work they do for the Trust. We were very proud of Leighan Slade when she was awarded a Long Service Award at the Life Ed National Conference this year for all her many years of service.

Our Educator Richard Trow resigned after 5 years of great work with our Trust in September this year and we have employed and trained a new Educator, Maria Sinclair. Maria is really enjoying her new role in the mobile classroom this term. We wish Richard all the best and appreciate the great job he did working with so many children throughout our area in his time as Educator.

We also sadly had to accept resignations from three of our hard working trustees in recent months- Craig Hickford, Raewyn Alexander and Gael Trevathern. We really appreciate their contribution to our Trust and wish them all the very best for the future. We will miss them.

One of the projects we have been working on is to raise the approximately \$50,000 we need to update our Mobile Classroom to be a 3G Digital classroom that allows for more flexibility and interaction. We have raised \$15,000 so far and are keen to see if we can secure the rest next year and get this upgrade achieved. Fundraising continues to be a major priority to keep our programme operating in our area and having healthy numbers visiting the classroom also really helps us with this goal.

Thank you for supporting Life Education within your schools and for making Harold and our Educator welcome when they come to your school. We are really looking forward to delivering great Health Education programmes in your schools again in 2017.

Bernadette Newlands and Verity Harlick

MINISTRY OF EDUCATION LIAISON:

OPPA once again met formally with the local office of Ministry of Education to discuss areas of interest. Meetings were held once a term at the Ministry of Education's offices in Dunedin. These forums provide a useful way for the Executive to engage with local officials and explore matters of interest to Otago schools. They also enable the Ministry to share emerging policy or key information relevant to schools in the region. Reports detailing meeting content and key outcomes are provided for the OPPA Executive following each forum. These reports are also available for the wider OPPA membership. This liaison is very valuable and provides open, 2-way communication. In a time of constant change in education policy and priority, such liaison is critical.

Agenda items are requested through our Otago Primary Principals newsletter. This group fosters a positive relationship with the Ministry of Education so that we can do our best for our Otago principals, schools and our children.

Tony Hunter

NZEI PRINCIPALS' COUNCIL

It has been another busy year for the council with issues such as the Funding and Special Education Reviews, Communities of Learning, changes to the Health and Safety legislation and Principal Hauora dominating our work.

The Principals Collective Agreement was settled in June. A major achievement was an agreement with the Ministry that a working party would be set up to develop a structure for career pathways for both teachers and Principals. NZEI is committed to consultation with members as they work through this exciting development. I urge you to engage in the consultation process as it rolls out in the New Year. We need to have our say.

With schools making decisions about whether they wish to join a Community of Learning, NZEI has strongly advocated that Principals' push to "stretch" the CoL model around resourcing and roles. As part of the CoL terms of settlement last year, the Ministry of Education agreed to a review of the CoL model starting no later than December 2016. NZEI have begun to gather information to inform this review. This will be another opportunity to improve the model. Mark Potter, who has been employed by NZEI to support schools as they make decisions about CoL's visited Dunedin to talk to local Principals in Term 3.

One of the issues that is raised constantly at the Principals' Council is concern about Principal Hauora. In response to these concerns NZEI have commissioned a Health and Wellbeing survey. We need hard data to be able to take to the Ministry if we are going to be able to negotiate better conditions for Principals. In Australia and Ireland where a similar approach has been taken, the evidence has been overwhelming, and governments are starting to take notice. Please take the time to complete the survey.

Our local Principals' Reference Group has met three times this year to discuss local issues. We would welcome any Principals who would like to join the group for 2017.

Stephanie Madden

OTAGO OUTDOOR EDUCATION TRUST:

It does give me great pleasure to present my Annual Report for the 2015 camping year.

1. Membership.

Following last year's review of the Trust Deed membership of the Trust was adapted to reflect a more realistic situation of those sectors where members were committed to the Objects of the Trust. As a consequence of this process membership for the year included:-

- ✓ Chairperson Murray Oats
- ✓ Secretary Marion Carter
- ✓ Administration/Bookings Enid Grant
- ✓ Treasurer Steve Hayward
- ✓ Camp Liaison Bannockburn Steve Hayward
- ✓ Camp Liaison Waianakarua Enid Grant
- ✓ Member Funding Bernadette Newlands
- ✓ Member OPPA Liaison Christopher McKinlay
- ✓ Member Mike Neill

Others involved in the Trust include:-

- ✓ Administration/Finance Gaylene O'Brien
- ✓ Auditor Jennifer Gamble

- ✓ Accountants
- ✓ Caretakers

Price Waterhouse Cooper (David Irvine)
 Jim Walton (Bannockburn)
 Peter Ritchie (Bannockburn)
 Jill & Gray Campbell (Waianakarua)
 Mark Brady (Grass mowing Waianakarua)

Life Members.

- ✓ Bill Saxton
- ✓ John Bradley

2. Finance.

The partnership we have developed with Price Waterhouse Cooper in conjunction with assistance from Gaylene O'Brien continues to not only serve the Trust well in terms of its day to day operations but also in meeting the requirements of the annual reporting requirements from being a registered charitable trust. David Irvine, Steve Hayward and Gaylene O'Brien have been instrumental in ensuring the smooth, efficient operation of financial matters. Jennifer Gamble, who has been supportive in the role of Auditor for a number of years has also continued to serve the Trust well and her continued involvement is both welcome and appreciated.

The continued struggle to raise the occupancy of Waianakarua has seen the Trust arrive at the decision to sell the camp and pour its resources in terms of funds and energy in to Bannockburn; leased by the Trust and owned by the Ministry of Education. The issues surrounding this process are something the Trust will be working through during 2016.

Financially the Trust finished the 2015 year with total funds of \$209,866 compared with \$209,847 for the 2014 financial year.

For Bannockburn hire income for the year was \$49,750 compared with \$50,518 for 2014. The surplus was down; \$14,956 compared with \$18,758 in 2014. This was used to increased property maintenance costs.

Camp Waianakarua returned a significant reduction on income from hirage; \$5,277 compared with \$11,580 in 2014. This has been a bitter blow following all the hard work put in by the caretakers during the year. The camp returned a deficit of \$2,277 compared with a small surplus of \$2,182 in 2014.

The Trust enjoys the support of funding providers including The Central Lakes Trust, Otago Community Trust and the AAW Jones Charity without whose support many improvements would not be able to be completed.

3. Property.

Projects begun or completed during the year included:-

- ✓ The donation of barbecue tables from Invercargill and Cromwell Rotary Clubs
- ✓ The replacement of lino in the kitchen
- ✓ The replacement of the existing sewerage system with a connection to the town scheme.

4. The 2016 Year.

Given the way the Trust continues to work together complementing the efforts of each other, we can look forward to a successful and satisfying year.

Key issues include:-

- ✓ The management of the sale of Waianakarua and the subsequent management of the funds from the sale.
- ✓ The successful fundraising and completion of the two projects at Bannockburn Camp.
- ✓ The initiation of the future project at Bannockburn Camp.

I'm confident that given the above conditions we'll be able to look back on 2016 as a year where the Trust not only met the challenges but sets the platform for future, exciting developments for Bannockburn.

Thank you everyone for your support for 2015, I've enjoyed the year and felt that the children have again been well served by the Trust. You have been professional and conscientious in fulfilling your respective roles on the Trust.

Special mention should be made of Jill and Gray Campbell who resigned their positions as Waianakarua caretakers during the year. Despite low occupancy, they both continued to take a great deal of pride in the upkeep and appearance of the camp.

There is one other person I'd like to thank and that is Wendy, for making it possible for me to meet the requirements of this role and to also help out on the number of visits we make to Bannockburn each year.

Murray Oats Trust Chairperson 19 May 2016

RELIEVING POOL REPORT 2016

The OPPA relieving Pool has continued to operate successfully, providing a very useful service for the schools that choose to join. Subscriptions and a small registration fee from relievers are used for administration expenses and to pay the Pool Secretary who works ten hours each school week.

Our secretary since Term 2 1995, Helen Ashton, has continued an excellent level of service to schools and relievers. Helen has placed 340 relievers since the start of the year to 8th November 2016 which is an 67% increase from 2015 – 203 placements. We are still finding that a number of schools are contacting the relieving teachers directly.

There were 24 occasions when we were unable to fill the required placements.

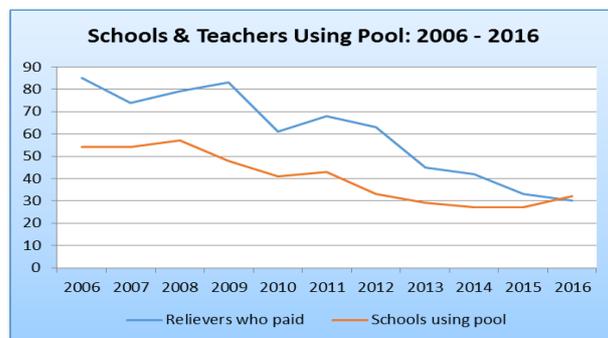
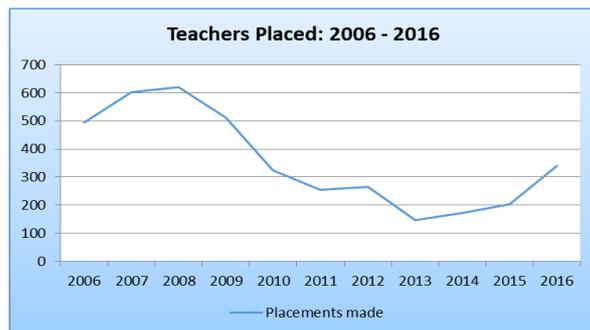
The Pool currently has 33 relievers registered. Helen has found that once a school has discovered the ability and expertise in certain relievers, these ones are naturally very busy and usually rung first by the school. Our better relievers are snapped up very quickly for long or short term relieving which makes it very difficult at times.

All relievers are required to present proof of current registration and identification. Every effort is made by the Pool administration that teachers on the relieving list are currently registered and the Teachers' Council website is checked for teachers who have been de-registered. Schools however, as the employing body of relieving teachers, are responsible for ensuring that all teachers working in their schools are registered and should check teacher's credentials at the start of employment.

This year 32 schools are using the relieving pool. Previous years had the following enrolled schools:

Overall, the relieving pool continues to run smoothly and Helen is to be congratulated for her excellent service.

Bryce Horgan Relieving Pool Administrator



RESOURCE TEACHERS OF LITERACY LIAISON:

At the end of Term 1, Ngaire McInnes retired after nearly 7 years as one of our Resource Teachers of Literacy working within the Dunedin Cluster. The Management Committee acknowledged all the good work Ngaire had undertaken on behalf of our cluster, wishing her well in her retirement. Dawn Cousins was appointed and started at the beginning of Term 2. Dawn had been the RT:Literacy in Central Otago for 12 years. Both Sue and Dawn have settled into a pattern of working which has seen changes made to the traditional way of working.

During 2016, over 70 referrals have been received from 32 schools across the cluster. Our RT:Lit's have increasingly followed an indirect support model working with staff and teachers within the school and classrooms, providing advice, guidance and resources. Fewer students are being taken for individual lessons which allows the RT:Lit's to make contact with more of the referrals they are receiving and have conversations about other children in the class or school.

The RT:Lit referral forms are under review (to reflect the indirect model and the need for the classroom teacher to be the key person making the referral) and will be ready for the beginning of 2017.

The RT:Lit's held another very successful subsidised PD seminar with Stephen Graham at the end of Term 2, and although it was well support at this stage no further PD seminars are planned.

On behalf of the Management Committee we'd like to thank our RT:Lit's for their continued hard work and passion in regards to all things Literacy and the other members of the committee for their time and energy in support of the work of our RT:Lit's.

Verity Harlick and Bernadette Newlands Dunedin Cluster

SATURDAY MORNING MUSIC CLASSES:

It has been another very successful and positive year for Saturday Morning Music Classes in 2016. Our numbers remain steady with around 600 students learning music through SMMC.

In 2016 we have had centres operating at Cromwell Primary School, The Terrace School Alexandra, Elmgrove School Mosgiel, Bathgate Park School and George St Normal School. We also teach Let's Make Music at Mornington School and Tainui School. We appreciate the willingness of these schools to host SMMC and in particular George Street Normal School's help with our complicated payroll system.

As always I would like to express a huge vote of thanks to Aart Brusse who does a wonderful job as our Musical Director and overall coordinator and also of course to the large team of teachers who do a great job with all the students attending SMMC. We are very lucky to have such dedicated and enthusiastic musicians working with our students.

I would like to express my thanks to our Management Committee, Leigh Brusse our efficient Secretary, Gordon Hudson our highly efficient Treasurer, Aart Brusse, Stephanie Hobbs and Barry Rutledge who organise the local Centres, Kit McCready who manages the instruments, Libby Cleverley our Co-Chairperson and all the Music teachers who attend Management Meetings each month on top of their busy lives and teaching jobs. Thank you for your commitment to SMMC.

A highlight for SMMC each year are the concerts that occur when the students have a chance to perform for others in groups and orchestras. The annual Demonstration Concert was excellent and was enjoyed by everyone who attended the concert in the Dunedin Town Hall in Term 3.

Saturday Morning Music Classes are a great way for children to learn to enjoy making music and to learn to play a wide range of musical instruments. It has been a pleasure for Libby Cleverley and I to work with this team of dedicated musicians and teachers throughout the year and to see the benefits for children as they learn to play and enjoy music.

Bernadette Newlands and Elizabeth Cleverley

SCHOOL TRAFFIC SAFETY 2016

ROAD SAFETY WORK: The School Traffic Safety Group has collated the road safety work that happens with Dunedin schools. This work is being mapped on a single page in diagram form and will be shared with schools in Term One 2017. Much of the road safety work done by Police is centred on primary schools.

SAFER JOURNEYS FOR SCHOOLS: NZTA completed a national review of schools and identified a group of Dunedin secondary schools as being candidates for safety improvements. The finding synchronised with Dunedin City Council's work-plan. DCC is currently undertaking preliminary data collection to inform next steps.

CYCLE SKILLS TRAINING: Sessions have been delivered to or are scheduled for more than 1000 students at Musselburgh, Tainui, Tahuna, Carisbrook and Bathgate Park this year. Overall students who took part showed significant improvements in their road safety knowledge and several schools are seeing marked increases in numbers riding bikes or scootering to school.

PICK UP AND DROP OFF: Opoho School is partnering with Dunedin City Council to trial the Pick Up and Drop Off resource. The OPPA will be asked for their input on the revised document in Term One, 2017.

MINOR WORKS: Minor road safety improvements have been carried out or are scheduled for Balaclava, MacAndrew Bay, Portobello, George St Normal, St Hilda's Collegiate and North East Valley Normal.

BEATS Study 1: DCC is working with the BEATS team to extrapolate information from the student data about road safety issues at a cluster of schools in the central city.

BEATS Study 2: The group received quarterly updates about the work of the BEATS (Built Environment and Active Transport to School) Study. The study is actively recruiting parents to complete the picture of how adolescents get to school. If any OPPA members have children at secondary school and would like to take part in the survey: <http://www.otago.ac.nz/beats/participants/parents/parental-survey/index.html>

Jennifer Horgan

SEMINAR REPORT:

The OPPA seminar team is pleased to report another successful year of professional learning for school leaders.

To launch the year's programme of professional support and development the seminar team hosted an evening of collegiality, networking and music in the convivial surroundings of the Dunedin Art Gallery. Talented musicians provided entertainment while school leaders and sponsors conversed about a range of current educational topics.

Fifty principals and team leaders attended the second term seminar entitled 'Future Perspectives' where presenters Mark Osbourne from CORE Education and Cheryl Doig from 'Think Beyond' challenged school leaders about the changes needed in education to equip young people for their future.

The third seminar of 2016 also focused on competencies required for the future – well-respected director of 'Play is the Way' Wilson McCaskill coached and provoked thirty leaders about the challenges involved in developing young people with the emotional resilience needed to be well adjusted citizens of the future. The programme of practical strategies, underpinned by well researched evidence and stories concluded with a panel of strong 'Play is the Way' advocates. Attendees sought deeper understandings and implementation ideas from the members of the panel.

The Minister of Education Ms Hekia Parata offered an address and question time about 'Leading Change in Interesting Times' at the annual meeting, and Professor Grant Gillet of the University of Otago provided the second address of the day 'Reflections on an Oxford Sojourn'. Brent Caldwell concluded the keynote addresses of the day as Prestigious Award recipient (2015). He presented an address with the intriguing title of 'Silver Bullets, Silver Spoons and other assorted cutlery' about dyslexia teaching in London. Special thanks to seminar team members Jennifer Horgan, Bernadette Newlands, Debbie Smith, Jan Taylor, Tony Hunter and Richard Newton for their work, the energy each brought to their roles on the team and unfailing support to secure engaging, inspiring and relevant presenters to support school leaders. Special mention of Richard's significant contribution to this committee over many years is appropriate as he brought to the group his passion for leadership education, and recommended and facilitated contact with many of the quality presenters that have been hosted by OPPA over recent years. We will miss his expertise, good humour and commitment to the OPPA seminar team.

Expenditure for 2016 (excluding the annual meeting costs) is \$16,305 while income exceeded this by a small margin at \$16, 480.

Thank you to the sponsors for attending our seminars, for promoting products and services, and for your general support of schools. Your support enables OPPA to offer ongoing professional learning and development to school leaders.

Jenny Clarke

SPECIAL EDUCATION LIAISON:

Members of the SE/OPPA liaison committee in 2016 were: Vicki Nicolson, Tony Hunter, John McKenzie, Debbie Smith, and Brent Caldwell.

Gary McClintock, Sally Ellison and Bill Gilmore represented Special Education.

A number of issues have been discussed in 2016 including the Special Need Update, intensive wrap around services, crisis response, excluded students, LLI supports, ORS students and moderations, SE staff attrition and the downstream effects on service provision.

As in 2015, intervention and special needs transitions from the Early Childhood sector remain a priority for the group to work on.

This year saw the inaugural RTLB manager Linda Clifford retire. We acknowledged Linda's commitment to the RTLB Cluster and wish her well in her retirement. We welcomed her replacement Patrice Connor to the committee. Patrice has kept the us up to date with RTLB developments. The service continues to change and evolve as greater demands are placed up the RTLB service to not only deliver learning and behaviour support but also take the lead in other areas e.g. Incredible Years, Gateway assessment etc.

Once again the OPPA acknowledges the strong and open relationship that exists between this association and the local Special Education team.

Brent Caldwell

STRENGTHENING FAMILIES/CYF/OYWT 2016

Community Panel working well - dealing with 1 or 2 families each week. With CYF at the meetings the panel hears about cases being referred, which gives the panel a head start when picking up new families.

Information is shared from all agencies connected with the Strengthening Families network - MOE, Health, Police, CYF.

Goal - to continue to open up communication between CYF and referring agents.

Dunedin Advisory Community Panel sponsored by Strengthening Families Network is viewed as an excellent model by the rest of New Zealand.

CYF awaiting detail of restructuring - supposed to be in place 1 April next year. To be known as Ministry of Vulnerable Children - Oranga Tamariki.

Schools to notify CYF as early as possible if there is a concern regarding a student. (Critical response within 24 hours)

Recommended resource - 'Working Together to Keep Children and Young People Safe.' Available from: CyfCallCentre@cyf.govt.nz

Throughout the past year Strengthening Families Network has worked with 97 families, with 25 facilitators from the various agencies involved. There is a close working relationship with the Differential Response contact.

Trial project at pre-school level - focusing on ensuring information from different agencies around health and social aspects is reaching school - leading to more successful transition.

OYWT - Attendance Issues - the earlier the intervention the better. Impact of non-attendance on learning and social issues considerable. **Jennifer Horgan**

UNIVERSITY OF OTAGO COLLEGE OF EDUCATION EXTERNAL ADVISORY COMMITTEE

The University of Otago College of Education External Advisory Committee met during the course of 2016. The advisory committee consisted of several representative from various parties of interest in the direction of the UOCE. Throughout the year topics of discussion included the structure of Teaching Practicum, the Masters of Teaching programme, updates on changes and developments at UOCE and the appointment of the new Dean, Associate Professor Ross Notman. For future references and points of contact, contact details of all staff the University of Otago College of Education can be found on their website (<http://www.otago.ac.nz/education/staff/>).

Hamish McDonald

Otago Primary Principals' Association Presidents

| | | | |
|---------|------------------------------|----------|----------------------------|
| 1981-82 | Don Buchan | 1999-00 | Danny Knudson |
| 1982-83 | Allan Pine | 2000-01 | Mary McDonald |
| 1983-84 | Ernie Collins | 2001-02 | Richard Newton |
| 1984-85 | Steve Harris | 2002-03 | Paddy Ford |
| 1985-86 | Lester Flockton & Jan Taylor | 2003-04 | Alistair Campbell |
| 1986-87 | Tony Gilbert | 2004 -05 | Sally Direen |
| 1987-88 | Roger Jefferies | 2005- 06 | Tony Hunter |
| 1988-89 | Brian St John | 2006-07 | Gary Tenbeth |
| 1989-90 | Betty Mackay | 2007-08 | Roz Miller & Andrew Larson |
| 1990-91 | Clark Bragg | 2008-09 | Steve Hayward |
| 1991-92 | Nola Hambleton | 2009-10 | Jenny Clarke |
| 1992-93 | Wayne Langley | 2010-11 | Bernadette Newlands |
| 1993-94 | Bob Gibb | 2012-13 | Brent Caldwell |
| 1994-95 | Barry Hambleton | 2012-13 | Whetu Cormick |
| 1995-96 | Joy Clark | 2013-14 | Stephanie Madden |
| 1996-97 | Owen Arnst | 2014-15 | Elizabeth Cleverley |
| 1997-98 | Andy Larson | 2015-16 | Hamish MacDonald |
| 1998-99 | Dave McWhinnie | | |

Presidents prior to 1980 included:

George Andrews

Bill McConnell

Stan Bagley

George McGimpsey

Noel Bracefield

Jeff Roydhouse

Gordon Churchman

Dave Sinclair

Owen Craig

Note: The Dunedin Primary Principals'

Ken Duncan

Association changed its name to the

Les Hercus

Otago Primary Principals' Association on

Noel Hudson

10 October 1991.

Otago Principals' Association Life Members

| | |
|-----------------|------|
| Betty Mackay | 1994 |
| Brian St John | 1997 |
| Nola Hambleton | 1999 |
| Barry Hambleton | 2000 |
| Wayne Langley | 2003 |
| Danny Knudson | 2005 |
| Joy Clark | 2005 |
| Jan Taylor | 2005 |
| Mary McDonald | 2006 |
| David McWhinnie | 2007 |
| Lester Flockton | 2007 |

| | |
|-------------------|------|
| Paddy Ford | 2009 |
| Andrew Larson | 2010 |
| Sally Direen | 2013 |
| Richard Newton | 2013 |
| Alistair Campbell | 2014 |
| Steve Hayward | 2014 |

New Zealand Principals' Federation Past President

| | |
|----------------|---------|
| Nola Hambleton | 1997-99 |
| Paddy Ford | 2007-08 |

International Confederation of Principals

Nola Hambleton

Business Partners

Please support our fantastic business partners.

RICOH

imagine. change.

Ricoh NZ - Grant Campbell
0800 80 76 76



OfficeMax - ph 0800 577 700



ANZ - Ivan Pali - ph (03) 479 9521
[OPPA Members Banking Package](#)



Heritage Productions Ltd - Steve Keagan
Po Box 5265 Christchurch



Crombie Lockwood Insurance brokers
ph (03) 474 9032



www.activboardnz.com

Ph: 0800 368 474



Funding Technology

Equico Funding Technology
ph 0800 378 426
See Below for additional information.



Crest Commercial Cleaning
Grant McLaughlan
ph (03) 477 1126



Ben Walker
Southern Regional
Sales Manager
Phone: 03 929 1100
Email:
ben.walker@cyclone.co.nz

| | |
|---|---|
|  |   |
| | Dunedin City Motors Robert Bain - Dealer Principal Phone 03 4664060 Email rbain@dcmotors.co.nz |



Tania Renfree
Chem-Dry Otago
ph (03) 4664 660
tania.renfree@chemdryotago.co.nz
www.otago.chemdry.co.nz

equico

Funding Technology

Equico Funding Technology
ph 0800 378 426



Jeremy Botting - Director

jeremy@magickidsclub.co.nz

link to web site: www.magickidsclub.co.nz



WORKPLACE FIRST AID TRAINING LTD.

"Learning To Save Lives"

Keri McLachlan

Sales Account Manager

p 03 454 3040

m 027 254 6668

e sales@wpfirstaid.co.nz

w www.wpfirstaid.co.nz

f Workplace First Aid Training

