



Otago Primary Principals' Association

ANNUAL REPORT 2011

Annual Meeting Friday November 18, 2011

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Otago Primary Principals' Association

Annual Meeting

Friday 18th November 2011

Crown Mill Restaurant in 2 Manor Place

12 noon Gather for lunch at 12.30

1.15 Message from sponsors

1.30 Welcome to Life Members and guests

Special guest – Murray Kirkness: Editor, Otago Daily Times.

Presentation by 2011 OPPA Prestigious Scholarship recipient Tony Hunter.

Recognition of Otago's First Time Principals

Agenda for Annual Meeting:

Apologies

Minutes of the 2010 Annual Meeting

Business Arising

Correspondence

President's Report

Financial Report

Sub-committee Reports

Election of Treasurer & OPPA Executive members

OPPA Prestigious Study Award

General Business:

Notice of first meeting of the new executive

Thursday 1 December at Crown Mills at 1 p.m.

Planning for 2012; Please bring your OPPA Folder if you have one.

Brent Caldwell

Secretary



Minutes of the Otago Primary Principals' Association

Annual Meeting at the Crown Mill

Friday 19 November 2010

OPPA President Jenny Clarke welcomed the 37 members to the Annual Meeting and gave a special welcome to the Life Members who were able to be present for the meeting, Nola and Barry Hambleton, Lester Flockton, Dave McWhinnie and Joy Clark.

Apologies: John McKenzie, Dorothy Butterfield, Rod Galloway, Stephanie Madden, Jeff Burrows, Sally Direen, Garry Anderson, Helen Blick, Nigel Wilson, Jenny McDonald, Bev Conlon, Anne Gover, Elizabeth Cleverley, Wendy Bamford, Verity Harlick, Chris Morris, John Goulstone.

Life Members Apologies: Betty Mackay, Danny Knudson, Brian St John, Mary McDonald.

It was moved that the apologies were received and accepted from the Chair
Carried

Minutes of the previous meeting: 20 November 2009

These minutes were moved as a true and correct record of the previous meeting

Moved by: Paddy Ford Seconded by: Jan Taylor

Business Arising from the minutes:

No matters arising

Correspondence: nil

President's report: Jenny Clarke

President Jenny Clarke read her report and moved its adoption. The report had been circulated by email prior to the annual Meeting.

The key points of her report were that it had been a challenging year but she had really enjoyed the role. She discussed the challenge we face to hold onto our rich NZ Curriculum while confronting the issues raised by the National Standards debate. Jenny expressed her thanks to OPPA Exec members for their work throughout the year.

Financial Report: Brent Caldwell

Brent presented the Financial Report. There were no questions asked from the floor. The Treasurer acknowledged the work of Bryce Horgan in maintaining the OPPA financial records so well.

The adoption of the financial accounts was moved by Brent Caldwell and seconded by Steve Hayward.

Carried

Sub Committee Reports:

Reports were received from the following Sub Committees:

- Education Review Office Liaison Committee
- Ministry of Education Liaison Committee
- 2010 Seminar Committee
- NZPF Conference Committee Report
- Special Education Liaison Committee
- Otago Youth Wellness Trust
- Strengthening Families
- Relieving Pool Report 2010
- New Zealand Principals' Federation Report
- Otago Outdoor Education Trust
- Otago Life Education Trust
- Resource Teachers of Literacy
- Saturday Morning Music Classes
- NZEI Principals' Council
- School Traffic Safety Group
- Snow Persons
- Sponsorship Committee

It was moved that the sub-committee reports be adopted by Brent Caldwell.

This was seconded by Lisa Dillon-Roberts.

OPPA Elections 2010/ 2011

Prior to the Election process it was noted that two current Executive members were not seeking re-election, this being Ben Sincock and Paddy Ford. Jenny Clarke thanked them for all their work for the OPPA and especially noted the contribution that Paddy Ford has made to OPPA over the years. He is well known for his fostering of collegiality, the introduction of Friday drinks, his sense of humour and he is to be thanked for introducing the supervision programme for OPPA members that OPPA subsidises. Along with Nola Hambleton he has the distinction of being an OPPA member who has gone on to be President of NZPF.

Nomination for Treasurer: Whetu Cormick

Whetu was duly elected.

Nominations for OPPA Executive: 18 nominations were received for 16 Executive places. Voting took place at the meeting and the 2011 Executive is as follows:

Andrew Larson, Alistair Campbell, Carmel Casey, Donna Watson, Elizabeth Cleverley, Gary Tenbeth, Hamish McDonald, Jan Taylor, Jennifer Horgan, Richard Newton, Ros McQuillan- Mains, Sally Direen, Stephanie Madden, Steve Hayward, Tony Hunter, Verity Harlick.

New Office Bearers 2011:

President- Bernadette Newlands

Secretary- Brent Caldwell

Treasurer- Whetu Cormick

Immediate Past President- Jenny Clarke

Bernadette Newlands thanked Jenny Clarke for the great job she has done as 2010 President. She noted she has been a wise leader who has done an excellent job of speaking out in the media on a range of issues. Jenny has worked extremely hard for our organization and for schools in Otago during her time as President.

Ricoh OPPA Prestigious Study Award:

Russell McGarry presented Tony Hunter with the 2011 Ricoh Prestigious Study Award. Tony briefly outlined the scope of his proposed project and thanked Ricoh and the OPPA for the opportunity.

General Business:

1. Nominations for the Executive: Steve Hayward proposed a working party be set up to change the constitution to address the issues that surround the lateness of nominations. Steve suggested that the rules be changed to allow earlier nominations to allow the election of the executive to be an Otago wide election for

Motion: That a working party be set up in March to investigate this.

Moved: Steve Hayward Seconded: Paddy Ford Carried

2. Lisa Dillon-Roberts moved a vote of thanks to the NZPF organising committee.
3. Barry Hambleton thanked OPPA for its warm welcome of Life Members.
4. The voting papers from the election will be destroyed.
5. **Life Membership:** Life membership of the OPPA was conferred upon Mr Andrew Larson. The presentation was made by Richard Newton.

Notice of meeting: 1.30pm, Thursday December 2 at OUCOE – Planning for 2011

Please bring your blue folders

The meeting closed at 3.05 p.m. Members were invited to enjoy a drink together.

President's Report 2011

I am very pleased to be able to present this report to the Annual General Meeting of the Otago Primary Principals' Association. It has been a busy year and a time of change in many areas in education. Professional development models and support for school leaders looks very different in 2011 than it did last year in Otago. The Ministry of Education has changed its direction and focus this year and a lot of effort and energy has gone into ensuring that schools' documentation complies with NAG 2A requirements, at times to the detriment of relationships with School Boards of Trustees and Principals. A number of schools in Otago, particularly in Dunedin, have been closed or merged. This is not an easy process for those involved and we can all empathise with our colleagues involved. It is a time when we need the support, help and encouragement of our professional colleagues and an organization like OPPA has an important role to play, now more than ever I think.

I would like to acknowledge the hard work of the OPPA Executive in working towards the goals we established for 2011. These were to:

- Support our colleagues throughout Otago
- Strengthen our liaison relationship with principals
- Plan strategically so that OPPA finds innovative ways to strengthen education in Otago
- Continue our liaison role with MOE, ERO, OUCOE, GSE, Property forum group etc so that OPPA can be a voice for Otago schools and principals
- Support ventures that enhance teaching and learning eg Camp Trust, Life Education, Strengthening Families, Resource Teachers of Literacy, Saturday Morning Music Classes etc
- Demonstrate commitment to the OPPA Executive
- Support our Otago representatives on NZPF Exec i.e. Sally Direen and Whetu Cormick.

This year OPPA has helped its members in a variety of ways. It provided financial support to help Otago principals get to the NZPF Conference in Wellington back in April. OPPA also provided subsidies for smaller schools attending the 'I love Learning' Conference in Invercargill and helped our Otago sub-associations with costs associated in sending a representative to the NZPF Summit in Wellington in Term 3. The usual Moot in Term 1 was cancelled this year because the NZPF Conference was held in Term 1 instead. OPPA is also proud to present the Ricoh Prestigious Study Award again this year. This award is well respected and highly sought after and a number of high quality applications were received again this year. Tony Hunter who was the winner of this award last year is presenting some of his findings at this Annual Meeting. It is great to see the recipients of this award sharing their research and learning with their colleagues.

This year our Seminar committee has put on some excellent seminars and I would like to congratulate and thank Jenny Clarke and her team for all the work that has gone into bringing really high quality speakers to our area. The feedback that we received about these seminars was full of praise and I know that those who were able to make it along to the seminars got a lot out of them.



There may be a growing need for professional development to be provided from within our own professional organisations in this new professional development environment and I see OPPA stepping up to this challenge very well.

Otago principals continue to be well represented on national professional organizations. Sally Direen and Whetu Cormick represent us on NZPF and Stephanie Madden is a member of the NZEI Principals' Council. Our thanks to these principals who work hard to promote the issues faced by schools in Otago in a national forum.

In March this year the Executive spent a 'Blue Sky Thinking Day' together, facilitated by Peter King. We looked at what we stand for as an organization and what our vision was for OPPA and how we saw its role. We also thought about what we currently do well and where we thought we needed to improve. It was a really useful day that got us thinking and discussing lots of ideas together as a group. As a result of this day we have formulated an action plan based around four major organisational goals and are embedding these actions into the way we operate. These goals are to promote the professional growth of members, to promote high standards of performance by our members in order to provide the pupils in our schools with the best possible education, to keep members informed of developments in education and to provide collegial support and guidance for our members.

Thank you Executive members for the time and effort you put into attending numerous meetings and representing the voice of schools across a range of issues. The needs and best interests of children have been at the heart of everything you have done this year. We are lucky to have such a great bunch of people on the Executive prepared to step up and take on these extra roles on top of their own busy workloads. Personally I have very much appreciated the support, help and guidance I have received from Past Presidents Jenny Clarke and Steve Hayward, from Brent Caldwell our hardworking secretary and from Whetu Cormick our Treasurer. Bryce Horgan continues to do a fantastic job with the OPPA accounts and fortnightly newsletter distribution etc and I would like to thank him on behalf of OPPA for his unflappable efficiency.

I would also like to thank you, the members of OPPA, for the great job you do in your schools every day. It is such a challenging role and no two days are the same. Thank you for all the work you do to make your schools the best they can be and for all your efforts to nurture and support Otago's children. We appreciate your membership of OPPA and value your support and professionalism. It has been a privilege to be the president of OPPA this year and to have the opportunity to represent such a dedicated and committed group of school leaders.

OPPA would like to welcome new principals to our ranks this year and we look forward to supporting you in your careers during your time in Otago. We would also like to extend our best wishes to principals who have retired throughout the year or who are leaving their positions at the end of the school year. We thank you for your devoted service to education and wish you all the best for the future. We hope that you will be able to reflect on all the things that you have done on behalf of the children in your care and feel a sense of satisfaction that your work has made a difference.



Finally I would like to express my best wishes for the incoming executive for the 2012 year.

I look forward to continuing my role on the executive as immediate past president and know that OPPA will continue to do its very best to serve the schools and principals of Otago in the year ahead.

Bernadette Newlands

President 2011





Otago Primary Principals' Association Executive 2011

President	Bernadette Newlands
Immediate Past President	Jenny Clarke
Secretary	Brent Caldwell
Treasurer	Whetu Cormick
Members	Alistair Campbell Andy Larson Carmel Casey Donna Watson Elizabeth Cleverley Hamish McDonald Gary Tenbeth Jan Taylor Jennifer Horgan Richard Newton Ros McQuillan-Mains Sally Direen Steve Hayward Tony Hunter Verity Harlick Stephanie Madden

Areas of Responsibility – 2011 (* Group convenor)

Education Review Office Liaison	* Gary Tenbeth, Jan Taylor, Sally Direen, Alistair Campbell, Jennifer Horgan, Hamish McDonald
Ministry of Education	*Ros McQuillan-Mains, Andy Larson, Jenny Clarke, Richard Newton, Carmel Casey
Seminars	*Jenny Clarke, Richard Newton, Tony Hunter, Ros McQuillan-Mains, Sally Direen, Jan Taylor, Stephanie Madden
School Contact Liaison & Association Schools List	*Brent Caldwell, Bryce Horgan @ Wakari School is paid to maintain list
Group Special Education	*Whetu Cormick, Gary Tenbeth, Richard Newton, Tony Hunter, Brent Caldwell. Verity Harlick, Carmel Casey
Strengthening Families Liaison / Wellness Trust	*Libby Cleverley, Jennifer Horgan
Relieving Pool	* Brent Caldwell
Sponsorship	* Andy Larson, Whetu Cormick
NZPF	* Sally Direen
OPPA Email tree	* Bernadette Newlands, Bryce Horgan
Camp Trust	*Steve Hayward
Website	* Alistair Campbell, Richard Newton (Dave McWhinnie)
Community Trust Liaison/ ICT	* Ros McQuillan-Mains, Richard Newton, Andy Larson
Life Education Trust	* Bernadette Newlands, Verity Harlick
Snow Persons	*Sally Direen, Jenny Clarke
R.T of Literacy	* Bernadette Newlands, Donna Watson
Saturday Morning Music	* Bernadette Newlands, Libby Cleverley
NZEI Principals Council	* Stephanie Madden

Financial Report

Otago Primary Principals Association Financial Statement of Income and Expenditure for the year ended 31 October 2011

2010	Opening Balances	2011	
15184.24	ANZ 00		16682.11
40383.12	Term Deposit (ANZ01)		42161.13
0.00	Term Deposit (ANZ02)		0.00
55567.36			58843.24
	Income		
11823.94	Subscriptions	11839.14	
6154.69	Relieving Pool	5454.78	
1377.77	Relievers subs	1456.52	
5964.44	Miscellaneous	569.57	
164.36	Bank interest	450.63	
1778.01	Investment interest	2214.95	
11250.00	Sponsors	23250.00	
5484.53	Seminars	51937.55	
1093.16	Accruals*	0.00	
8113.84	GST received	14176.13	
53204.74			111349.25
	Expenditure		
5776.86	Relieving Pool	7409.46	
8668.91	Seminars	16716.76	
2501.77	Miscellaneous	522.40	
954.50	Treasurer/Secretary	967.67	
382.10	Tolls/Stationery	1633.62	
2400.21	Travel costs	2411.21	
3161.13	Refreshments & Gifts	4900.83	
3417.72	Conferences	2080.24	
8666.58	Conference Subsidy	5595.72	
-	Meeting Expenses	1362.87	
681.94	Bank, Tax & Audit fees	749.64	
7111.11	Scholarships	9565.22	
4552.15	GST payable	13491.34	
1653.88	Accruals†	593.11	
49928.86			68000.09
3275.88	Surplus/Deficit for financial year		43349.16
	Funds available are represented by the following:		
16682.11	ANZ 00		17816.32
42161.13	Term Deposit (ANZ01)		44030.88
0.00	Term Deposit (ANZ02)		40345.20
58843.24			102192.40

† Accrued Expenses

2009-10 cheques presented in 2010-11 financial year - \$593.16

Rounding - \$0.05

Education Review Office Liaison Committee

Several meetings have been held over the year involving OPPA members Alistair Campbell, Jan Taylor, Hamish McDonald, Jennifer Horgan, Sally Direen and Gary Tenbeth as well as ERO officers including Graham Randell (National manager Review Service), Greg Tucker and Chris Rowe.

The main focus of 2011 has been coming to terms with developments within ERO including their change in focus.

This included a new report format / process. The pre visit notes that are completed by the school for ERO provide potential for ERO to then target the review process better. Reviewer's notes are being left behind with the school. These notes have not been peer reviewed and there may be some changes in the ultimate report. ERO is keen to be perceived as an agency that can help schools make a difference. The office wants to be seen as "an influence". The Reports are designed for the prime audience – parents. Focus of the review is to work with the school's own self review process / outcomes. Can the ERO team "see" your self-review outcomes? If self-review is part of your normal school activity this has the ability to reduce tension of teachers when approaching a review. There is now no community summary page.

Friend of the School This concept is also being reviewed. ERO is keen to reshape, but retain concept in some form.

The possibility of a merger between NZQA and ERO was raised. The objective being to minimise fragmentation and to achieve a common form of 'assessment' across a variety of organisations. The concept remains at the scoping stage.

Members will be aware of the Christchurch impact on ERO's office and personnel. Over this year pastoral care and meeting needs remain the focus of ERO with Christchurch schools and with ERO's own staff. We retain the memories of ERO officer Ann Bodkin being the last person removed from the ERO office within the CTV building. Over 6 000 students left Christchurch at this time.

Over 2011 National Standards became a legal requirement, thus a compliance requirement.

Gary Tenbeth

Ministry of Education Liaison Committee

Richard Newton, Jenny Clarke, Andy Larson, Carmel Casey and Ros McQuillan-Mains form an Otago Primary Principals Association Group that meets with the Ministry of Education once a term to discuss educational issues. This liaison is an important component of representing principals' perspective on issues and giving both groups an opportunity for sharing information.

The South Dunedin Schools merger has been in our hearts and discussed at every meeting: questioning the support for principals involved, and the impact of the timeframe.

Charters have been a key area for discussion regarding submission dates, requirements, effective communication with individual schools and expectations. The charter has now

become the pivotal document for schools and this has changed the power and relationship with the Ministry. A high level of concern regarding managing change in a way that kept positive relationships and school expectations transparent has been expressed by our principal group.

Topics covered this year are: Enrolment Schemes, Christchurch Earthquake, Professional Development, Student Achievement Facilitators, Student Achievement Practitioners, Nova Pay, Change management in closing schools, and Symposium of Success Stories.

Agenda items are requested from principals through our Otago Primary Principals' Association newsletter. This group fosters a positive relationship with the Ministry of Education so that we can do our best for our Otago principals, schools and our children.

Ros McQuillan-Mains Convenor

2011 Seminar Committee

Owing to the earlier-than-usual timing of the NZPF conference in April rather than June/July, a break from tradition saw the usual first term seminar replaced with an informal social occasion and an opportunity for principals to share 'What Was On Top? The discussions highlighted topics that became useful breakout session foci at subsequent seminars to offer practical advice and assistance for principals.

Professor Mark Henaghan and Marcus Akuhata-Smith were both engaging and inspirational speakers at the Term 2 seminar - 'The Future for Children'. Professor Henaghan advocated that the values of trust, courtesy, empathy, compassion and respecting people's differences were among the things he believed important for children for the future. Giving children our time, helping them learn self-control and to develop a sense of humour added to the list. Marcus' message about belonging - knowing and understanding one's ancestry as important for our sense of who we are, offered a compelling message amidst his personal story. He encouraged leaders to have an intergenerational vision and reminded us that the greater the investment and sacrifice we make for younger people now, the greater the gain for the future. He too advocated for, and had a great sense of humour making him a most captivating speaker.

Break-out sessions about Charters, Property, BTAC – Boards Taking Action Coalition (National Standards), Teaching Principals, Employing a Teacher, Understanding Accounts and Professional Supervision were well received by principals.

'A Sense of Place – Turangawaewae' was the focus of the seminar in September. Tommy Wilson, author and self-described tangata moemoea, used story telling and humour to promote his belief that through korero and stories educators can, and are making a difference by bringing the taiaha of knowledge into the lives of tamariki. He also briefly outlined another project he has developed called 'Touchstones' that provides a fascinating way to have young people discover their 'turangawaewae'. The success of this initiative will be realised when he has trained facilitators in regions across New Zealand who can work with clusters of schools & teachers. Paul Manson from the Ministry of Education provided a practical and powerful session about Ka Hikitia. Many felt that Paul's delivery was refreshing, and that his most respectful advocacy of the principles underpinning Ka Hikitia is worthy of more time in the future.

The Power of Drama, Civil Defence, Critical Literacy and new developments in ERO were offered as breakout session topics.

A high calibre programme of professional development for 2012 is already planned with quality presenters Guy Claxton, James Nottingham, Graeme Watts, Dr Richie Poulton and Cathy Wylie scheduled at different times during the year.

Thank you to the OPPA sponsors for supporting the seminars; Russell McGarry from Ricoh for providing stationery for the seminar participants, and all for attending and outlining services and products that are available to support schools. Thank you to the many educators, Ministry of Education personnel, and people in other service organisations who willingly provide advice and support at our seminars.

Special thanks to the Seminar Committee – Sally Direen, Ros McQuillan-Mains, Stephanie Madden, Jan Taylor, Richard Newton, Tony Hunter and Gary Tenbeth for their energy, collaboration and good hearted cheerfulness seeking high quality presenters and topical programmes, attending to detail to ensure seminars go smoothly and problem solving the unexpected.

Jenny Clarke Convenor

Special Education OPPA Liaison Committee

Members of the GSE/OPPA liaison committee in 2011 include Tony Hunter, Whetu Cormick, Richard Newton, Gary Tenbeth and Brent Caldwell.

GSE Personnel

Patrick Crowley, Sally Ellison, Denys Yeo and Kelly Te Maiharoa have attended our meetings and have provided OPPA with valuable information to assist and enhance learning opportunities to those with learning, behavioural and physical needs.

GSE Service Managers

Owing to staff illness there have been some personnel changes and some staff have taken up acting service manager roles.

ORRS

OPPA was invited as observers in the annual teacher aide hours moderation process. Extra funding may support children not currently verified.

Maori Reference Group

Established in 2011, Whetu has been invited to join the MOE Maori reference group.

Positive School for Learning (PB4L)

Is running very well in secondary schools and two primary schools.



Incredible Years Programme

Owing to low enrolments, a programme was cancelled in early 2011. However, a new programme facilitated by Araiteuru Te Whare Hauora began in August.

South Dunedin Reorganisation

GSE have committed to supporting the two new schools and working closely with them in 2012.

Whetu Cormick

Otago Youth Wellness Trust

The purpose of this service, which is located in Phoenix House, Queen's Garden, Dunedin is to provide support and advice around children's attendance at schools. It is well documented that poor attendance and habits at early years contributes to non-attendance and truancy further on in students' schooling. Noting and addressing frequent absences, patterns of absenteeism and/or lateness at primary school is important in order for this behaviour not to become entrenched.

Principals continue to access this service and Maria Noonan at OYWT is very approachable and willing to be help schools around intervention programmes such as:

- collecting and analysing data to monitor and report on school trends
- providing suggestions to engage with families and/or facilitating meetings with families
- monitoring attendance of children who continue to need this support
- involvement of other services as needed to support the attendance of students

Issues underlying poor attendance often reflect family issues – relationship break ups, disputes around care for children, mental health and drug and alcohol issues. OYT ran a seminar for educators where the model used to include health agencies at school at Victory School was explained.

Strengthening Families / Child Youth & Family

Strengthening Families

Strengthening Families co-ordinate and facilitate meetings with families of children where more than two agencies are involved. It brings all the agencies together to assist families setting its own goals and ways to work towards achieving these. The criteria for a Strengthening Families intervention include the willingness of the family to engage in and understand the process. Anyone is able to make a referral. As schools are often aware when families are 'in strife' principals are encouraged to make referrals. Again, when Strengthening Families are involved earlier, rather than later, the best work is able to be carried through.

There has been a 73% increase in the use of Strengthening Families since 2009. A large number of facilitators have been trained in 2011 to meet the ongoing need for meetings.



Child Youth and Family (CYF)

As part of supporting vulnerable children, the position of Differential Response co-ordinator has been filled by Justine Hansen. The purpose of this role is to investigate referrals and make the decision (within 30 days) to pass on or continue CYF involvement.

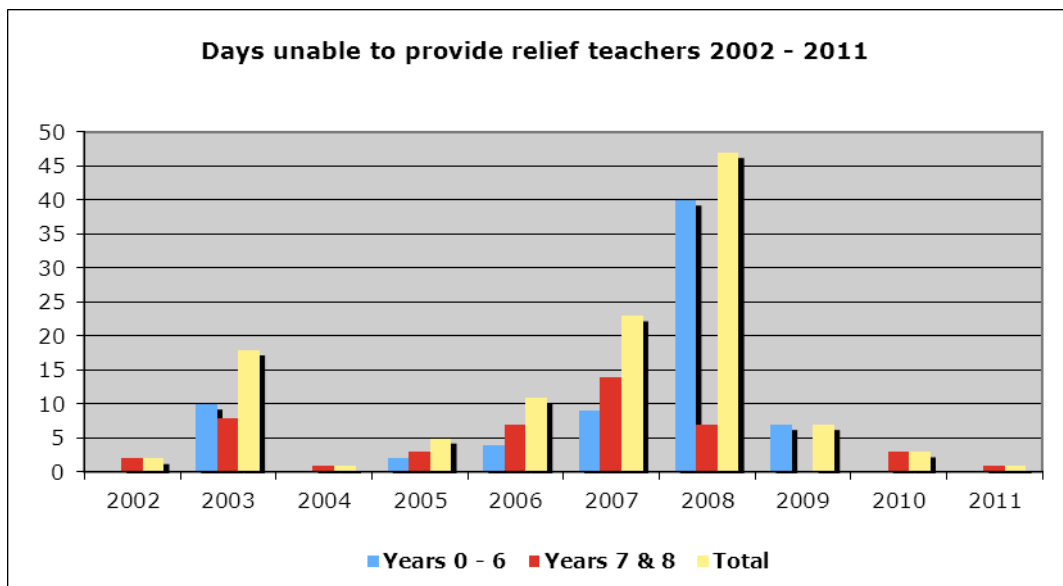
Elizabeth Cleverley & Jennifer Horgan

Relieving Pool Report

The OPPA relieving Pool has continued to operate successfully, providing a very useful service for the schools that choose to join. It is operated on a self-funding basis. Subscriptions and a small registration fee from relievers are used for administration expenses and to pay the Pool Secretary who works ten hours each school week.

Our secretary since Term 2 1995, Helen Ashton, has continued an excellent level of service to schools and relievers. Relievers have been steady this year with Helen placing a total of 254 relievers since the start of the year to 31st October 2011, which is a 21% decrease from 2010 – 323 placements. This reflects a 50% decrease in the number of placements made by the relieving pool in the last two years. It appears a number of schools are contacting the relieving teachers directly, bypassing the pool.

Positions unavailable to be filled this year was just one – a Year 7/8 position on one day at Rosebank School.

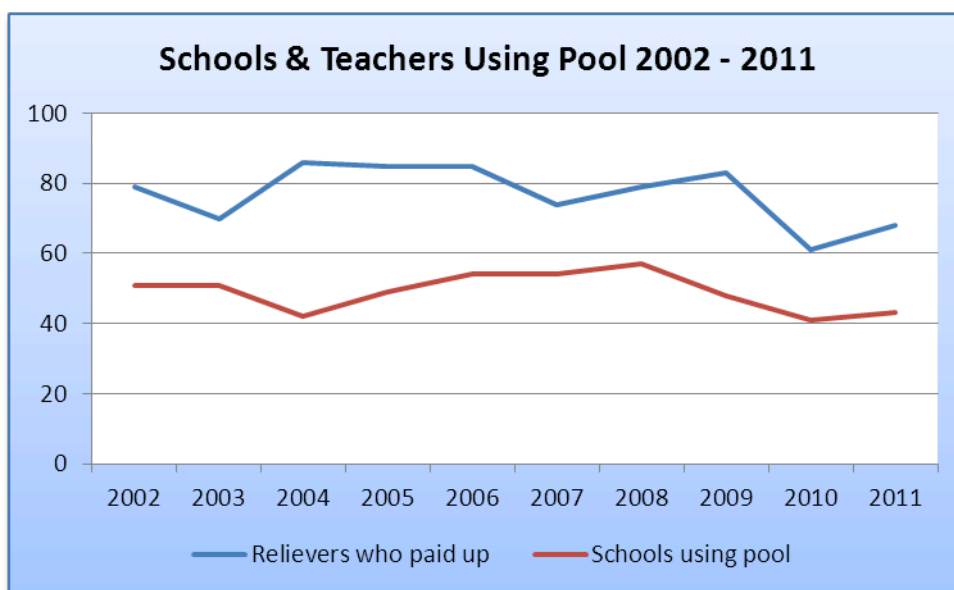


The Pool currently has 67 relievers available for relieving of which approximately 53 are available most days. Helen has found that once a school has discovered the ability and expertise in certain relievers, these ones are naturally very busy and usually rung first by the school. Our better relievers are snapped up very quickly for long or short term relieving

which makes it very difficult at times. Helen has also noted that some relievers use cell-phones exclusively. This has meant that these relievers are not called often, as Helen is not reimbursed for these calls. Maybe the OPPA needs to consider reimbursing Helen for cell-phone calls in order to maximise the services of the relieving teachers.

All relievers are required to present proof of current registration and every effort is made by the Pool administration that teachers on the relieving list are currently registered and the Teachers' Council website is checked for teachers who have been de-registered. Schools however, as the employing body of relieving teachers, are responsible for ensuring that all teachers working in their schools are registered and should check teacher's credentials at the start of employment.

This year 43 schools have chosen to join the pool. Previous years had the following enrolled schools:



Overall, the relieving pool continues to run smoothly and Helen is to be congratulated for her excellent service.

Brent Caldwell

Ministry of Education Property Forum Report

During 2011, the Ministry of Education scheduled three Property Forums in Christchurch. The initial forum was cancelled following the major earthquake experienced by Canterbury in February. The second and third forum were held, as planned, in June and October.

The purpose of the forums is to consult and inform education sector groups of policy changes being planned or implemented by the Ministry of Education property division.

The format is open and it is clear that ministry staff are genuine in their desire to gather feedback from sector representatives.

The forums are a useful source of key information for principals and having ongoing OPPA

representation at such events is essential.

Reports, detailing meeting outcomes and key information, are provided for the OPPA Executive following each forum. These reports are also available for the wider membership.

Richard Newton & Hamish McDonald

New Zealand Principals' Federation Report

NZPF's main stream of work continues to play out in a political arena especially as we move towards the elections and the education debate comes to the fore. We have battled the introduction of National Standards and the refusal by the Minister of Education to engage with us around their flaws and their introduction. While we have continued our stance against the National Standards it has become obvious that there are other developments going on behind closed doors that could affect our world-class education. We await a further set of initiatives to be imposed on us. There is a very real fear that we could be seeing the demise of the self-managing schools concept that has been evidenced by the forceful imposition of the charter requirements. Relationships between schools and the Ministry continue to be strained as communication lines and support have gradually been eroded. Not only do we have concerns around the National Standards and self-managing schools but also the lack of professional development that is being offered for principals and teachers, the reduction of literacy and numeracy advisors and in general the decline of the advisory services.

NZPF continues its work on advocacy for principals and especially in their representation on advisory groups. These have included special needs, rural education, Te Akatea, property forums, RTLB review to name a few.

A major focus this year has been an executive commitment to addressing our concerns for our underachieving Maori students. Peter lead the way by stating that this was a New Zealand problem and one that we all have to take responsibility for. We on the executive agreed to learn more about Maturanga Maori – Maori learning as Maori. We have learnt our own NZPF waiata and have introduced a professional development session for each meeting lead by Whetu, Keri and Peter W. A highlight was for the executive to attend the Te Akatea conference for Maori principals and to work along side Te Akatea on a way forward to help our Maori and Pacifica children.

As the year draws to an end and we enter the race up to the elections and a period of uncertainty in our education system you can be assured that we will continue to battle for what we believe is right for our young people.

I am sure that 2012 will be just as challenging as 2011 but we look forward to representing you on the NZPF executive and thank you for your ongoing support.

Sally Direen & Whetu Cormick



Otago Outdoor Education Trust

Chairman's report for the Annual General Meeting held on Thursday 26 May 2011 at Dukkan.

It gives me great pleasure to present my Annual General Report for the Otago Outdoor Education Trust for the 2010 camping year.

Financially the Trust continued to consolidate its position throughout the year. Balanced against a deficit of \$7 433.87 was a significant increase in repairs and maintenance particularly at Waianakarua where \$12 714.04 was spent bringing to \$20 000 the amount spent in the past two years. About \$18 000 was spent on repairs and maintenance between the two camps.

The amount of \$4 558.68 being the balance of funds available from the 5 YPP still remains outstanding. These funds were available to the Trust from 1 July 2010.

It was pleasing to note that the surplus for Bannockburn increased by about \$4 500 from the previous year. This has largely been the result of a significant increase in revenue from hire (about \$13 000).

For the first time in a number of years there was a net surplus of \$7 268.32 from both camps.

The financial management of the Trust's affairs continues at a high standard. The quality of regular reports has been of a consistently high standard, clear and informative. The presentation of the Annual Accounts is similarly clear and very professionally presented. Congratulations must go to Enid, Lesley and Jennifer for their work.

In the area of property there have been significant developments at both camps, particularly at Waianakarua where the kitchen and dining areas have received a major upgrade along with the heating. It also became necessary to replace the roof on the bottom bunkroom following repeated leaks.

The amenities at Bannockburn are due for a further major upgrade. This should take place during 2011.

The Trust owes much to Mark Brady, Jim Bartlett, Hessel Van Wieren, Jim Wilson and the Easter Bunnies for their continued hard work and support.

Membership at the end of 2010 included,

- | | |
|----------------------------|--------------------------------|
| * Chairman | Murray Oats |
| * Secretary | Chris McKinlay & Marion Carter |
| * Camp Liaison Bannockburn | Steve Hayward |
| * Camp Liaison Waianakarua | Enid Grant |
| * Administration/Finance | Enid Grant |

All Trust members have fulfilled their respective roles very well, often going that extra distance and showing commendable initiative. Their dedication and persistence has seen



the quality of the experience offered by both camps to schools and community groups reach a new level. My thanks go to you all.

Murray Oats

Otago Life Education Trust

2011 saw some changes within the Otago Life Education Trust with the resignation of our long serving Life Education Educator, Jacki Allison. Jacki was a real asset to our trust and during her time as educator built up a strong relationship with Otago schools and children.

We service 61 schools from Omarama in North Otago to East Otago and much of Dunedin City and the Peninsula. Many schools opt for an annual visit from Harold and the mobile classroom with others opting for a two-year cycle.

We were fortunate to find a new educator, Richard Trow who has just finished his 10 weeks training both here in Dunedin and alongside an educator in Invercargill. Richard is continuing the great work of Life Education, visiting schools and undertaking promotional work for schools (at fairs) and other health events.

Fundraising continues to be a major focus of the trust and trustees with it becoming increasingly difficult to source grants and ensure we meet the expenses of the trust. Our Trust Manager, Michelle Ellwood supports us in this job and we are pleased to have some new fundraising initiatives under development for schools next year.

We have new trustees join us this year and farewelled a long term support Peri Rich. The trust continues to look for new trustees to support the work of Life Education.

Thank you for supporting Life Education within your schools. We look forward to working with you again in 2012.

Verity Harlick & Bernadette Newlands

Resource Teachers of Literacy

We now have four Resource Teachers of Literacy working in Otago and Donna Watson and I are OPPA representatives on the Dunedin R T Literacy Committee, supporting the work of two of these Resource teachers of Literacy. The RT Lit teachers cover wide geographical areas, with our Dunedin teachers travelling as far inland as Middlemarch, up to East Otago, all of Dunedin and Mosgiel schools and out to Taieri Beach School.

The RT Lits work with a small number of children individually and support a much larger number of children by monitoring and assessing needs, working with their teachers and providing ideas, advice and resources. They also sometimes attend IEP's or train Parent Tutor Reading groups upon request or speak at Parent information evenings.

The RT Literacy Service is currently facing a major review and this year a series of consultation meetings took place across the country where major changes to the way



Resource Teachers of Literacy will work with students was outlined. All children being referred from Reading Recovery programmes will now be the priority and will need to be picked up by RT Lit Teachers within a short time of their referral. This has major implications for workloads and also for the availability of RT Lits to support older students struggling with literacy learning. Written responses have been sought and sent from the Otago Region and we wait to hear how this review will be implemented.

We would like to thank the hard working Resource Teachers of Literacy across Otago for the great work they do with our struggling students and also thank the schools who host and manage their service. A special thank you to Verity Harlick who chairs our Dunedin management team based at Arthur Street School.

Bernadette Newlands & Donna Watson

Saturday Morning Music

Saturday Morning Music Classes have continued to operate successfully throughout Dunedin, Mosgiel and Central Otago. Students receive a full year's music tuition at very reasonable costs. These classes are a great way for children to enjoy making music and to learn to play from a large range of instrumental tuition. Instruments are also hired at reasonable rates. The numbers of students learning music through these out of school classes has continued to grow steadily.

Weekly classes are held during the term - Saturday morning at George Street Normal and Macandrew Intermediate, Wednesday afternoon – Mosgiel, Tainui, Mornington, Cromwell and The Terrace School, Alexandra.

We are fortunate to have a committed and passionate group of tutors who are led by Musical Director and Co-ordinator, Aart Brusse. Commitment of the teachers is evident in many ways, especially in the regular concerts that occur each year. A team from Dunedin joined fellow musicians at two Central Otago concerts. The annual Demonstration Concert was moved to the Regent Theatre as the Town Hall is to be refurbished. Teachers considered all possibilities and adapted to this change brilliantly (including competing with Italy vs. Ireland RWC game). As well as musical skills, teamwork is to the fore as all groups sang or played in groups. The finale of the 1812 overture with ALL involved was most impressive.

It has been a privilege for Bernadette and I to work with this team of dedicated musicians throughout the year and to see the benefits for children as they learn to play and enjoy music.

We encourage schools to actively promote this opportunity in their newsletters at the start of the year. Enrolment information for 2012 will be on the SMMC website, is advertised in the ODT and an email sent to schools.

Elizabeth Cleverley & Bernadette Newlands

NZEI Principals' Council

Much of the work of the Council in 2011 has been dominated by National Standards. Council representatives have been active in supporting colleagues around the country and representing NZEI in a number of forums on this issue. There has been strong and open communication between the Council, the Principals Federation and Boards Taking Action Coalition (BTAC). NZEI has commissioned Professor Martin Thrupp from the University of Waikato to carry out a three-year study "RAINS Research on National Standards". The study will investigate how boards, leadership teams and teachers are responding to the National Standards in everyday practice and how this response is affecting student learning.

The NZEI advertising campaign has been about celebrating the great teaching and learning happening in our schools. We need to take this conversation out into our communities so that New Zealanders have confidence in our system and in their local school. It is about standing up for "Quality Public Education" and moving our system from "great to excellent".

Throughout the year the council has met with the MOE to raise concerns about the new professional development model, the RTLB transformation, and property issues including Public Private Partnerships. We have also worked extremely hard to advocate for the needs of our colleagues in Christchurch.

The 'Principal to Principal' emails aim to keep principals informed about hot topics and provide you with links to further information - we would encourage you to take the time to read these.

Stephanie Madden

School Traffic Safety Group

Back in 2006 it was recognised that it would be helpful to have a forum for ideas and initiatives related to road safety issues for Dunedin schools. The DCC established the School Traffic Safety Group with the aim of bringing together professionals working in this area, including OPPA, Sport Otago, Police and NZ Transport Authority, DCC and Public Health personnel. The group usually meets every term, for discussion of current traffic-and-schools areas of concern and possible action.

A key issue this year has been school travel planning, with just under 30 Dunedin primary and intermediate schools expressing an interest in exploring school travel planning approaches. One outcome so far has been the development of Walking Maps for some areas, showing parents and children safe walking routes.

A further target for long-term action is the development of shared walk-and-cycle-ways. Other cities, for example Melbourne, have this arrangement as a core part of their infrastructure. Designating some footpaths that are low in pedestrian traffic as 'shared cycle/walkways' would allow more primary-school aged children to cycle safely between home and school.



A submission promoting this idea was presented by the School Traffic Safety Group as part of the DCC's Annual Plan process, and group members are hopeful of some positive results.

In the second half of the year the group's regular meeting schedule has needed to be altered because some key members (DCC staff, Transport Authority and Police) have been unable to attend until after Rugby World Cup-related commitments were completed. (8:7 will have helped to make this pressure worthwhile!)

It is good to be able to note that while many areas of council operation are being affected by DCC cost-cutting initiatives, the Orange Day event for 2011 is still going ahead, recognising and celebrating the excellent safety work carried out by school Road Patrol teams throughout the region.

Donna Watson

Dunedin Snow Person Report

Once again a relatively mild winter prevailed in Dunedin during 2011 with only two snow days recorded (August 15-16) for the majority of schools around Dunedin. No late starts were officially called. Some individual schools needed to close or have a delayed start when conditions prevented either teachers or students, or both getting to school at the usual start time.

Sally Direen (on behalf of the Snow Person Team)

Otago Community Trust ICT Funds Liaison

Richard Newton, Andy Larson and Ros McQuillan-Mains form this group.

\$1.7 million of this fund has been uplifted by Otago schools. Applications for the funds now have a one-month turn around. Schools who have not accessed these funds have one more year to apply. All queries about the application should go to Sue at the Trust office. Phone: 479 0994, Email www.oct.org.nz

Ros McQuillan-Mains

Sponsorship

Thank you to the following sponsors who continue to assist the Otago Primary Principals' Association:

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1985-86	Lester Flockton & Jan Taylor	2000-01	Mary McDonald
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1988-89	Brian St John	2003-04	Alistair Campbell
1989-90	Betty Mackay	2004 -05	Sally Direen
1990-91	Clark Bragg	2005- 06	Tony Hunter
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1993-94	Bob Gibb	2008-09	Steve Hayward
1994-95	Barry Hambleton	2009-10	Jenny Clarke
1995-96	Joy Clark	2010-11	Bernadette Newlands

Presidents prior to 1980 included:

George Andrews

George McGimpsey

Stan Bagley

Jeff Roydhouse

Noel Bracefield

Dave Sinclair

Gordon Churchman

Note: The Dunedin Primary Principals' Association changed its name to the Otago Primary Principals' Association on 10 October 1991.

Owen Craig

Ken Duncan

Les Hercus

Noel Hudson

Bill McConnell



Otago Principals' Association Life Members

Betty Mackay	1994
Brian St John	1997
Nola Hambleton	1999
Barry Hambleton	2000
Wayne Langley	2003
Danny Knudson	2005
Joy Clark	2005
Jan Taylor	2005
Mary McDonald	2006
David McWhinnie	2007
Lester Flockton	2007
Paddy Ford	2009
Andrew Larson	2010

New Zealand Principals' Federation Past President

Nola Hambleton	1997-99
Paddy Ford	2007-08

International Confederation of Principals

Nola Hambleton (Past President)

